

Phone 981-8500 ext. 4551, 4552, 4553 / 927-6084 \* P.O. Box 161, Diliman, QC 1101 \* email: our@up.edu.ph

03 October 2013

Memorandum ECA No. 13-35

TO: ALL COLLEGE SECRETARIES, GRADUATE COORDINATORS & SRES

FROM: EVANGELINE C. AMOR, Ph.D.

**University Registrar** 

Please be informed and reminded of the following:

- The deadline for Appeals for Readmission has been moved from 28 October 2013 (Monday) to 29 October 2013 (Tuesday)
- SREs should attach a photocopy of the approved appeal for readmission to the College Admission Slip for the issuance of a University Readmission Slip.
- 3. The Program of Study (POS) should be attached to the College Admission Slip issued by the college to their newly admitted graduate students for the issuance of a University Admission Slip.

Thank you for your continued support and cooperation.